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NEW ACCOUNT INFORMATION

So that we can establish your new account as quickly as possible, please fill out this form, an *Application For Open Account* form (optional), and a Sales Tax Exemption Certificate, then mail or fax them back to us right away.

Rev. 05/04

Name of customer, firm, or agency

Billing Address (<i>Street address, P.O. box or route number</i>)	Suite
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City, State, and Zip Code

Shipping Address (<i>if different from Billing Address</i>)	Suite
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City, State, and Zip Code

Special Shipping Instructions

Primary Business Contact (<i>First and last name</i>)	Accounts Payable Contact (<i>First and last name</i>)
Telephone (<i>Area code and number</i>)	Telephone (<i>Area code and number</i>)
Fax (<i>Area code and number</i>)	Fax (<i>Area code and number</i>)
Email Address	Email Address

VISA or Mastercard Account Number (<i>If using card to purchase products</i>)	Expiration Date
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Limited Sales Tax Permit Number

PLEASE NOTE: Texas law requires that we have either a *TEXAS RESALE CERTIFICATE* or a *TEXAS SALES AND USE TAX EXEMPTION CERTIFICATE* on file for each of our customers, regardless of the state in which they operate. These forms are available from our office, from our website (<http://www.amcoenterprises.com/terms.html>), or from the Texas Comptroller's website (<http://www.window.state.tx.us/taxinfo/taxforms/01-forms.html>). A properly executed Exemption Certificate must accompany this form for us to set up your new account.